

Privacy Policy

We are glad of your visit to our websites and your interest in our company. We take the protection and security of personal data entrusted to us very seriously and we want you to feel safe when visiting our websites.

By means of this information, we would like to inform you about how and for what purposes we will process your personal data. We also explain which rights you have under the applicable law. It is important for us that you know what personal data are collected when you use our offers and services and how we use them afterwards.

Processing of personal data

Purpose of data processing

Your personal data will be processed only for the purposes permitted by the law pursuant to Article 6 of the GDPR. The processing will consist in the administration of business relations with Dyckerhoff Polska Sp. z o.o. through the execution of orders for products or services, payments, accounting, billing and collection activities, shipment and delivery of goods, handling complaints, provision of consulting services, and filing claims and defences against claims.

Your personal data may also be processed if you provide them to us, for example, in the context of an enquiry, an order for information materials or the newsletter. If your data are processed for these purposes, you will be obliged to provide them.

The personal data held by the Controller will not be used for automated decision-making or profiling.

Scope of personal data processing

Please be advised that we will process your personal data such as:

- Contact details (first name and surname, business address, business phone numbers and e-mail addresses),
- Payment details necessary for mutual financial settlements,
- Data related to the execution and delivery of orders,
- Data related to the preparation of your enquiry, information materials or the newsletter.

Your personal data will be collected primarily through you. We will obtain them when you visit our website, contact us about our products and services, place an order or register to receive the newsletter.

We do not collect personal information from individuals or third parties (except for publicly available sources and information from credit rating agencies).

Sharing of data

Your data may be made available to our owner, Dyckerhoff GmbH, Germany, if and to the extent that this is permitted by the law and necessary for analytical and informational purposes. In such a case, Dyckerhoff GmbH will act under our direction and will be obliged by us to process your data only in accordance with our instructions and the applicable data protection legislation. This applies in particular to the obligation to treat your data strictly confidential.

Your data may be made available to courts, law enforcement bodies, enforcement authorities and lawyers, if it is legally permissible and necessary for the compliance with a legal obligation or demonstration of the legitimacy or defence of claims. Otherwise, if we are forced to disclose your personal data, we will always ask you for your consent.

The personal data collected will not be transferred to a third country/international organisation.

Legal time limits for data erasure

After the termination of the business relationship, your personal data will be archived and stored for the period indicated in separate regulations. The legislator has set different time limits and obligations for the storage of data. After their lapse, the relevant data will be routinely deleted. The data which are not subject to these time limits will be deleted or anonymised once the purposes for which they were collected cease to exist. Unless otherwise specifically provided in this Policy, the data collected by us will be kept for as long as it is necessary for the purpose for which they were collected.

Protection of minors

Children and persons under the age of 18 should not provide us with personal data without the consent of their parents or guardians. We do not request personal data from children, we do not collect them and we do not pass them on to third parties.

Safety

We use technical and organisational security measures to protect your data against accidental or intentional manipulation, loss, destruction or access by unauthorised persons. This also applies to situations where we use services provided by external companies. The effectiveness of our security measures is monitored and the measures are constantly improved along with technological development. When personal data are entered and transferred, they are always encrypted.

Website

Loading of our website

We record and store the IP address assigned to your computer in order to be able to transmit the content downloaded from our website (e.g. texts, images and downloads, etc.) to your computer (see Article 6(1)(b) of the GDPR). In addition, we process these data for the purpose of detecting and prosecuting violations. The legal basis for this is Article 6(1)(f) of the GDPR. Our legitimate interest in the processing of these data is to ensure the proper functioning of our website. If we process your data for the purpose of providing the functionality of our website, you are contractually obliged to provide us with such data.

When you visit this website, the following data are saved in the log file:

- IP address
- Date and time of access
- Page displayed or download name
- Message whether access to the website or downloading of the file was successful or not
- Amount of data transmitted
- Web browser and operating system used

The log file is automatically deleted after 30 days.

Cookies

In order to make our website user-friendly and optimally tailored to your needs, we use cookies in some areas. A cookie is a small file that is stored on your local computer when you visit a given website. When you re-visit this website using the same device, a cookie shows, for example, that you are visiting the website again. In addition, cookies enable us to analyse your use of our website. A cookie does not contain any personal data and it is not suitable for your identification on the websites of third parties, including the websites of analysts.

We use the following types of cookies:

- **basic/necessary cookies**
These cookies are essential for the operation of our website. This includes, for example, assigning anonymous session IDs to bundle multiple searches on a server or to ensure that logins and orders function correctly.
- **functional cookies (functionality cookies)**
These cookies help us to remember the settings you choose or support other functions when you navigate our website. In this way, we can remember your preferred settings or save your login data to certain areas of our website until your next visit.
- **analytical cookies (performance cookies)**
These cookies collect information about how you use our website (e.g. which browser you use, how many visits you make, which pages you view, or how long you stay on the website). These cookies do not save any information allowing for your personal identification. The information collected in this way is aggregated and therefore anonymous.

You can consent or object to the use of cookies – including the possibility of tracking your Internet activities (web tracking) – in the settings of your browser. You can configure your browser in such a way that your consent to cookies will in principle be rejected or you will be informed in advance if a cookie is saved. However, this may have a negative impact on the functioning of the website (e.g. in the case of orders). Your browser can also delete cookies (e.g. delete them using your browser's data). You can find more information about this in the operating instructions or, as a rule, in the settings of your web browser.

Tracking of Internet activities (website tracking)

We do not use any tools for tracking your Internet activities (tracking tools) on our website.

VIMEO plug

Our website contains videos from the VIMEO service provider. VIMEO is operated by the company VIMEO, LLC with its registered office at 555 West 18th Street, New York, New York 10011.

Some of our websites use plug-ins from the VIMEO service provider. When you view our websites containing such a plugin, you are connected to the VIMEO servers. Our websites that you visit are sent to the VIMEO server. If you have an account and are a logged-in member of VIMEO, VIMEO assigns this information as well as your activities (e.g. clicking on the "Start" button) to your individual user account. You can avoid this by logging out of your VIMEO user account before accessing our website and deleting the corresponding cookies.

More information on data protection by VIMEO can be found at <https://vimeo.com/privacy>.

Links to websites of other providers

Our website may contain links to the websites of other service providers. Please note that this data protection statement applies only to this website. We have no influence or control over the compliance of other service providers with the applicable data protection legislation.

Identification and prosecution of infringements

We store information pertaining to identification and prosecution of infringements, in particular your IP address, for a maximum period of seven days. The legal basis is Article 6(1)(f) of the GDPR. Our legitimate interest in the storing of this information for the period of seven days is to ensure the proper functioning of our website and the

transactions made through it, as well as the ability to resist cyberattacks. Alternatively, we may use anonymous information about the use of our website for the purpose of its proper organisation.

Rights pertaining to the protection of personal data

Right of information

You have the right to request information from us regarding our processing of your personal data at any time within the scope of Article 15 of the GDPR. You can make such a request by traditional mail or by sending it to the e-mail addresses indicated below.

Right to correct inaccurate data

You have the right to demand that we correct your personal data without delay if they are incorrect (Article 16 of the GDPR). In order to do this, you must contact us at the addresses indicated below.

Right to data erasure

You have the right to immediate erasure (“the right to be forgotten”) of your personal data, if there are legal grounds for doing so pursuant to Article 17 of the GDPR. Such grounds exist if personal data are no longer necessary for the purposes for which they were originally processed or if you have withdrawn your consent to the processing and there is no other legal basis for the processing; if the data subject objects to the processing (and there are no overriding legitimate grounds for the processing – this does not apply to objections to direct advertising). In order to exercise this right, you must contact us at the addresses indicated below.

Right to limitation of processing

You have the right to the limitation of the processing of your data in the cases listed in Article 18 of the GDPR. Pursuant to this Article, data processing may be restricted, in particular, if the processing is unlawful and the data subject objects to the erasure of personal data, but in return demands limitation of their processing or if the data subject has objected to the processing pursuant to Article 21(1) of the GDPR, until it is determined whether our legitimate grounds prevail over your grounds for objection. In order to exercise this right, you must contact us at the addresses indicated below.

Right to data transfer

You have the right to transfer your data pursuant to Article 20 of the GDPR. You have the right to receive your data provided to us in a structured, commonly used and machine-readable format, and you have the right to send these personal data to another controller or processor. This is subject to the condition that the processing takes place on the basis of a consent or a contract and is performed by automated means. In order to exercise this right, you must contact us at the addresses indicated below.

Right to object

You have the right, for reasons related to your specific situation, pursuant to Article 21 of the GDPR, to object at any time to the processing of your personal data which is carried out *inter alia* pursuant to Article 6(1)(e)(f) of the GDPR. We will cease to process your personal data unless we demonstrate that there are valid and legitimate grounds for the processing, overriding your interests, rights and freedoms or grounds for establishing, pursuing or defending claims. In order to exercise this right, you must contact us at the addresses indicated below.

Right to lodge a complaint with a supervisory authority

If you believe that our processing of your personal data is unacceptable, you have the right to lodge a complaint with the competent supervisory authority, which can be contacted at the following address:

Office for the Protection of Personal Data

ul. Stawki 2
00-193 Warsaw
Telephone: +48 606-950-000
E-Mail: kancelaria@uodo.gov.pl

Data Protection Officer

If you have any further questions regarding the processing of your personal data, you can contact our Personal Data Protection Officer directly, who is also available for your requests for information, requests or complaints:

Data Protection Officer
Biebricher Straße 68, 65203 Wiesbaden, Germany
Telephone: +49 611 676-0
E-Mail: e-mail protection.data@dyckerhoff.com

(contact in German and in English)

Contact details of the Controller:

Dyckerhoff Polska Sp. z o.o.
ul. Zakładowa 3
26-052 Nowiny
Telephone: +48 346 60 00
e-mail dane.osobowe@dyckerhoff.com
(contact in Polish)

Contact details of the co-controller:

Dyckerhoff GmbH
Biebricher Straße 68
65203 Wiesbaden
Telephone: +49 611 676-0
E-Mail: info@dyckerhoff.com

Changes in the privacy policy

The development of the Internet and our website may affect our privacy policy. We reserve the right to amend our policy in the future. If we are to use your personal data in a different way than at the time of their collection, we will try to inform you about it by e-mail, using the information that we know. If we are unable to do so, we will not use your personal information in any new way. The relevant information will be shared with you each time in the form of a highlighted message on our websites.

Date of update: 15 May 2020

